



**North Central Chapter, Health Physics Society  
Minutes of the Business Meeting October 28, 2005  
Mississippi Room, Minnesota Department of Health  
Snelling Office Park, Energy Drive, St. Paul, MN**

Called to order at 12:50 PM by Ken Kerns, NCCHPS President.

*Note: A copy of the business meeting agenda can be found at the end of this report.*

- 1.) The Chapter recognized and thanked the vendors who sponsored the Spring Meeting:
  - Dale Elmore with Canberra
  - Barbara Johnson with Image Technology Inc
  - Tom Chwierut with Global Dosimetry
- 2.) The Fall Business Meeting minutes from October 29, 2004 were distributed by e-mail and posted on the website. Ken asked if anyone had questions or concerns about the minutes and received no response. The minutes were accepted as written.
- 3.) The secretary/treasurers report was presented.

As of October 28, 2005:

Checking:	\$3,922.37
Money Market Fund:	\$14,976.82
Total NCCHPS Funds:	\$18,899.19

Membership Data:

- 110 Full Members
- 2 New member since last spring
- 11 Emeritus Members
- No Student Member
- 14 Affiliate Members
- No new affiliate members since last fall

89% of the members have paid 2005 dues

- 4.) This year, the affiliate count stands at 14. The complete Affiliate Member Report is on file with the secretary/treasurer.
- 5.) The executive council approved two new individual memberships received in the last six months. The new members are, Mike Borr, North Dakota State University, Fargo, ND. and Michael McGuigan, Ames Lab - US DOE - Iowa State University, Ames, IA
- 6.) Continuing Education Credits for the fall chapter meeting are approved. The course number is 2005-10-001 and is good for 4 CEC's. Ken Kerns will submit information to other professional organizations for credit at the members' request.

- 7.) We recognized and thanked the staff from the Minnesota Department of Health, Radiation Control unit for hosting the fall Chapter meeting at the Snelling Office Park.

## **Old Business**

- 1.) *Science and Education:*

**Science Teacher Award Committee:** As of the meeting date, no applications for Science Teacher Award (STA) have been submitted. Upon review of last spring's business minutes, we noted that the newly formed STA committee of Jason Flora (chair), Gary Yarrow and Mike Lewandowski had committed to redesigning the STA application form. This has not happened. The council agreed to ask Jason and his committee to complete a new draft application and introductory memo within 30 days of issuance of these minutes. Ken will work with science teachers on the local level to help stimulate interest and create science teacher award candidates.

**Science Teacher Workshop Committee:** No workshops have occurred since October of 2004. Gary Yarrow has a number of interested teachers in his area that may lead to another workshop soon. The council still needs to look into the purchase of some non-regulated norm sources.

- 2.) *Local Arrangements Committee:* No changes. Minneapolis is the site July 16 through July 19, 2009. We will begin planning sometime in the latter half of 2007.
- 3.) *Minnesota Agreement Status:* George Johns spoke to this issue in a talk this morning. The goal of the Radiation Control unit is to have agreement by April 2006 or hold off until the fall of 2006 if everything is not in place. See meeting write up.
- 4.) *HDER:* Brian Vetter stated that the program was real quiet. Wisconsin and the Dakota's have no contacts at this point.
- 5.) *Nominating Committee for Chapter officers:* The nominating committee for November 2005 through October 2006 is Ken Kerns (chair), Dan Miron, Cathy Knox and Gen Roessler and Mike Lewandowski. The committee will also field and nominations for HPS offices or national awards. Below is an insert from the national HPS website with the full description of the awards given each year. Note that the deadline for all the awards is March 1st. Don't forget there is a new student science award available to students involved in the study of radiation.

### **Awards Nomination Process**

The Health Physics Society awards provide an excellent opportunity to recognize outstanding and extraordinary scientific and other significant contributions and service to our profession. There are many deserving potential recipients still to be formally recognized. The time to nominate individuals for an award is anytime between the end of an annual meeting and March 1 before the next annual meeting. Chapters, Sections, and Society members are encouraged to give thoughtful consideration to potential candidates and submit nominations for the following awards to be presented at the next annual meeting:

- Robley D. Evans Commemorative Medal
- Distinguished Scientific Achievement Award
- Elda E. Anderson Award
- Founders Award
- Fellow Award
- Outstanding Science Teacher Award

Individuals memorialized are recognized by presentations of the Distinguished Scientific Achievement Award and the Founders Award in their name.

### **The Nomination Process**

*Who can nominate:* **Society rules require that nominations for awards, other than the Fellow Award, be made by chapter presidents or by petition of six members of the Society. Nominations for Fellow Award may be made by any Plenary member, Fellow member, or Chapter President. However, the Awards Committee invites individual members or sections to provide informal recommendations.**

*How to nominate:* Nominations for an award must include a nomination letter and reference letters to be considered fully by the Committee. The Committee places heavy weight on the assessment of the accomplishments of candidates by individuals familiar with the candidate. The contributions of the nominee and why such contributions are significant to the Society and the profession should be clearly documented by the nominator and references. Letters should be as objective as possible. For the purpose of evaluation, letters that attest only to the character of the nominee are insufficient.

*How to submit:* Nominations must be submitted by March 1 to the [Chair of the Awards Committee](#) to be considered for presentation at the next annual meeting. Please read the specific information provided below on eligibility and nominating requirements for each award. Previous award winners are listed in the [on the HPS Web site](#) and in the Awards Recipients' Section of the *Radiation Safety Professional's Membership Handbook and Directory*.

### **Robley D. Evans Commemorative Medal**

*Purpose:* This award is given in memory and honor of Professor Evans in recognition of his outstanding and extraordinary dedication and contributions to radiation safety as physics educator, scientist, author, and humanitarian for more than 50 years. The recipient of this award demonstrates the extraordinary qualities exemplified by Professor Evans for excellence in scientific achievement, interdisciplinary capabilities, the applicability of science to real-world needs of radiation safety, and insight into simple solutions of difficult problems.

#### Nominations for the Award

*Who's eligible:* Any individual except present members of the Society's board and awards committee.

*Material required:* Each nomination shall include a short biographical résumé of the candidate's career and documentation of why the nominee is being nominated. Reports, references, etc., should be submitted as supporting material for the nomination.

### **Distinguished Scientific Achievement Award**

*Purpose:* This award is designed to acknowledge outstanding contributions to the science and technology of radiation safety. The recipient of the award is recognized for accomplishments of fundamental importance to the practice, acceptance, and advancement of the profession of health physics. Other individuals who contributed in an outstanding way to the development of scientific knowledge for the protection of humankind and the environment can be permanently memorialized by the presentation of the award in their names.

#### Nominations for the Award

*Who's eligible:* Any individual except present members of the HPS board and Awards committee.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career and documentation of why the nominee is being nominated. Reports, references, etc., should be submitted as supporting material for the nomination.

#### Nominations for Memorialization

*Who's eligible:* The person need not have been a member of the Society. The honor is generally restricted to a person who died at least five years earlier.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career and documentation of why the nominee is being nominated. Reports, references, etc., should be submitted as supporting material for the nomination.

### **Elda E. Anderson Award**

*Purpose:* This award is presented to a young member of the Health Physics Society to recognize excellence in (1) research or development, (2) discovery or invention, (3) devotion to health physics, and/or (4) significant contributions to the profession of health physics.

#### Nominations for the Award

*Who's eligible:* Health Physics Society members who shall not have reached their 40th birthday prior to 1 January of the calendar year during which the award is to be made.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career, date of birth, and documentation of why the nominee is being nominated. Reports, references, etc., may be submitted as supporting material for the nomination.

### **Founders Award**

*Purpose:* This award is designed to recognize exceptional service to the HPS or the health physics profession. The recipient of the award is recognized for recent contributions to the Society. In addition, others who were instrumental in the formation or development of the HPS can be permanently memorialized by the presentation of the award in their names. \_

#### Nominations for the Award

*Who's eligible:* Any individual except present members of the HPS board and Awards committee.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career and documentation of why the nominee is being nominated.

Reports, references, etc., should be submitted as supporting material for the nomination.

#### Nominations for Memorialization

*Who's eligible:* The person need not have been a member of the Society. The honor is generally restricted to a person who died at least five years earlier.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career and documentation of why the nominee is being nominated. Reports, references, etc., should be submitted as supporting material for the nomination.

#### **Fellow Award**

*Purpose:* This award is designed to honor senior members of the Society who have made significant administrative, educational, and/or scientific contributions to the profession of health physics.

#### Nominations for the Award

*Who's eligible:* HPS members who will be 50 years or older by 1 March of the year the person is to be selected for fellow class. Except under unusual circumstances, the individual must also have been a member of the Society during the preceding five years.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career, date of birth, and documentation of why the nominee is being nominated. Reports, references, etc., should be submitted as supporting material for the nomination. **In addition, three letters from existing Fellows supporting the nomination must be submitted.**

#### **Outstanding Science Teacher Award**

*Purpose* This award honors teachers who have made significant contributions to educating students in topics related to the field of radiation safety.

#### Nominations for the Award

*Who's eligible:* Each nominee shall be a teacher of grades K-12 at the time of nomination for the award.

*Material required:* Each nomination shall include a short biographical résumé of the nominee's career and documentation of why the nominee is being nominated. Reports, references, lesson plans, and descriptions of special projects may be submitted as supporting material for the nomination.

#### **New Business**

- 1.) *Spring Meeting Location:* The Mayo Clinic staff has asked to host the spring 2006 Chapter meeting. Jeff will report with possible dates in the near future. Ken Kerns volunteered to host in the spring of 2007. The state of Minnesota staff said we can use the Snelling Office Park location for the fall meeting again. The Council will keep that in mind but seek a fall 2006 location that we haven't been to in sometime.

#### **Other Business**

- 1.) *Minor Website Changes:* The Council approved the following minor changes to the website. We would be adding four links, possibly on the "meetings" screen that would read as follows:

- "I want to host a Chapter meeting."
- "I have a topic idea for a Chapter Meeting."
- "I have a possible speaker for a Chapter meeting."
- "I am interested in serving on the Executive Council."

Another one suggested at the business meeting was,

- "I have a question about radiation."

Dan McGrane will work with Mike Lewandowski, our webmaster, to initiate the changes.

The meeting adjourned at 1:15 pm.

Respectfully Submitted,

Daniel J. McGrane, NCCHPS Secretary/Treasurer



**NORTH  
CENTRAL  
CHAPTER**

## **NCCHPS Business Meeting**

**October 28, 2005**

**Minnesota Department of Health, Radiation Control  
Snelling Office Park**



- 1. Call to order**
- 2. Review minutes of April 29, 2005 meeting.**
- 3. Secretary/Treasurer Report**
- 4. Affiliate Coordinator Report**
- 5. Executive Council Meeting Report**
- 6. Recognize new members present**

### **Old Business**

- 1. Continuing Education Credits approved ( 4 CECs: 2005-10-0010)**
- 2. Science Teacher Workshop Update**
- 3. Nominating committee for chapter officers**
- 4. Other old business**

### **New Business**

- 1. Spring meeting location**
- 2. Other**